**Soc 198-I Optional Reading Guide**

This is a list of suggested readings that you may use for your optional readings for your internship course. Readings are presented by theme, and you may find multiple areas interest you and are relevant to your internship work. You are free to identify other books or articles not on the list below that you find more relevant to your particular internship. Whether or not your readings are listed below, please be sure to have Dr. Reese approve your chosen optional readings.

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Useful databases for more literature by theme: <https://library.ucr.edu/research-services/databases> or <http://guides.lib.ucr.edu/soc198i> (Sociology)

General: Academic Search Complete, JSTOR, Sociological Abstracts

HR, Admin, Tech, Clientele Relations: Business Source Complete

Criminology: National Criminal Justice Reference Service (NCJRS)

Law, Politics: Hein Online, Westlaw, Public Affairs Information Service (PAIS)

Social Work, Health, Counseling: Social Services Abstracts, PubMed, PsycINFO

Education: ERIC (Education Resources Information Center)

**Suggested General Readings (applicable to various types of internships):**

D'Abate, Caroline P., Mark A. Youndt, and Kathryn E. Wenzel. 2009. "Making the Most of an Internship: An Empirical Study of Internship Satisfaction." *Academy of Management Learning and Education* 8(4): 527-539.

Eberts, Marjorie and Margaret Gisler. 2006. *Careers for Good Samaritans and Other Humanitarian Types, 3rd edition*. New York: McGraw-Hill.

Schmitt, Antje, Deanne N. Den Hartog and Frank D. Belschak. 2015. "Is Outcome Responsibility at Work Emotionally Exhausting? Investigating Employee Proactivity as a Moderator." *Journal of Occupational Health Psychology* 20(4):491-500.

Additional chapters (besides Chapters 10, 2 or 7) from Schneider Corey, Marianne and Gerald Corey. 2011 [2007]. *Becoming a Helper, Sixth Edition*. Belmont, CA: Brooks/Cole, Cengage Learning.

**Suggested Readings by Type of Internships & Career Interests**

Human Resources; Administrative, Technical, and Clientele Support

Gherman, Remus, Ioan Brad, and Ana-Mariana Dincu. 2016. "The Role and Importance of Human Resources in Organizations." *Agricultural Management* 18(2): 63-66.

Hollenbeck, John R., and Bradley B. Jamieson. 2015. "Human Capital, Social Capital, and Social Network Analysis: Implications for Strategic Human Resource Management." *Academy of Management Perspectives* 29(3): 370-385.

Kilcoyne, Margaret, and Donna H. Redmann. 2006. "Job Skills and Office Technology/Tools Used in Job Performance as Perceived by Administrative Support Workers." *The Delta Pi Epsilon Journal* 48(2): 66-85.

Serving Disadvantaged Communities; Non-Profits

Edwards, Bob, Linda Mooney, and Carl Heald. 2001. "Who is Being Served? The Impact of Student Volunteering on Local Community Organizations." *Nonprofit and Voluntary Sector Quarterly* 30(3): 444-461.

Escobar, Martha D. 2016. *Captivity Beyond Prisons: Criminalization Experiences of Latina (Im)migrants*. Austin, TX: University of Texas Press.

Herman, Robert D, and David O. Renz. 1999. “Theses on Nonprofit Organizational Effectiveness.” *Nonprofit and Voluntary Sector Quarterly* 28(2):107-126.

Poppendieck, Janet. 1999. *Sweet Charity?: Emergency Food and the End of Entitlement*. New York, NY: Penguin Books.

Social Services, Social Welfare, and Social Work

Decker, James T., Jodi L. Constantine Brown, Jacqueline Ong, and Crystal A. Stiney-Ziskind. 2015. "Mindfulness, Compassion Fatigue, and Compassion Satisfaction among Social Work Interns." *Social Work and Christianity* 42(1): 28-42.

Engstrom, David, and Loring P. Jones. 2007. "A Broadened Horizon: The Value of International Social Work Internships." *Social Work Education* 26(2): 136-150.

Horowitz, Ruth. 1994. *Teen Mothers—Citizens or Dependents?* Chicago, IL: University of Chicago Press.

Counseling, and Health

Downing, Trae K. E., Marlowe H. Smaby, and Cleborne D. Maddu. 2001. "A Study of the Transfer of Group Counseling Skills from Training to Practice." *The Journal for Specialist in Group Work* 26(2): 156-167.

Holloway, Elizabeth L., and Helen J. Roehlke. 1987. "Internship: The Applied Training of a Counseling Psychologist." *The Counseling Psychologist* 15(2): 205-260.

Legal, Law, Mediation, and Campaigns

Cohen, Thomas H. 2014. “Who is Better at Defending Criminals? Does Type of Defense Attorney Matter in Terms of Producing Favorable Case Outcomes.”*Criminal Justice Policy Review* 25(1): 29-58.

Mirandé, Alfredo. 1987. *Gringo Justice.* Notre Dame, IN: University of Notre Dame Press.

Mirandé, Alfredo. 2001. *Rascuache Lawyer: Toward a Theory of Ordinary Litigation*. Tucson, AZ: The University of Arizona Press.

Mirandé, Alfredo. 2005. *The Stanford Law Chronicles: Doin’ Time on the Farm.* Notre Dame, IN: University of Notre Dame Press.

Noonan, Mary C., Mary E. Corcoran, and Paul N. courant. 2008. "The Human Capital Model: Is the Partnership Gap Closing for Women? Cohort Differences in the Sex Gap in Partnership Chances." *Social Science Research* 37(1): 156-179.

Pierce, Jennifer L. 1995. *Gender Trials: Emotional Lives in Contemporary Law Firms*. Los Angeles, CA: University of California Press.

Criminal Justice, Juvenile Delinquency, and Probation

Lopez, Ian Haney. 2006. *White By Law.* New York: NYU Press.

Scarpitti and Nielsen*. Crimes and Criminals: Contemporary and Classic Readings in Criminology*. New York: Oxford University Press.

Wilson, Julius William. “The Political Economist and Urban Racial Tensions.” Chapter 28. *The American Economist*. Paul W. Grimes, ed. Pittsburg, PA: Pittsburg State University.

School, Education, Afterschool Services

Halpern, Robert. 2000. "The Promise of After-School Programs for Low-Income Children." *Early Childhood Research Quarterly* 15(2): 185-214.

Horowitz, Ruth. 1994. *Teen Mothers—Citizens or Dependents?* Chicago, IL: University of Chicago Press.

Schwartz, Sarah E. O., and Sarah Bernhardt Petersen. 2008. "A New Developmentalist Role: Connecting Youth Development, Mental Health, and Education." *New Directions for Youth Development* 120: 57-77.

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During or after your internship and throughout reading, you may ask yourself some of the following questions. Here are some resources to get your questions answered:

**What does my occupation look like?** (Occupational information by demographics)

* Bureau of Labor Statistics, Labor Force Statistics from the Current Population Survey. You can search by key words, such as "Probation Officer" or "Human Resources."
  + Occupational Outlook Handbook (information on job description, education required, salary, and outlook): <http://www.bls.gov/ooh/>
  + Occupation (by sex, race): <http://www.bls.gov/cps/cpsaat11.htm> and <http://www.bls.gov/cps/cpsaat39.htm>
  + O(ccupation by mean weekly salary, sex): <http://www.bls.gov/cps/cpsaat39.htm>

**Now what? What can I do with this major?** (Tools for career searches, skills development, and transitioning from school to work)

* ILearn Resources: Undergraduate Community
  + Conduct an informational interview (guide available on iLearn)
* UCR Career Services (<http://careers.ucr.edu/>)
  + Career Service Training Core Workshops
  + Internship Forums
  + Meet'n'Greet with employers (bring résumé)
  + Social media (LinkedIn)
  + Professional organizations
  + Job search tips
  + Resume building resources & assistance